

The Cottesloe School

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Headteacher: Mr A McBurnie BEd (Hons), MBA



RE: The Cottesloe School Careers Fair

Dear Parent / Carer

I am delighted to inform you that on Wednesday 7th December 2016, The Cottesloe School will be hosting its first Careers Fair. The purpose of the day is to enable students to meet with delegates from employment and education, in order to gain advice and information that will support them in making decisions when planning for their future.

The age range of the students for whom the careers fair is being organised is Years 9, 10, 11 and Sixth Form. As the careers education programme enables the students to explore options at 14, 16 and 18 years of age, as well as graduate opportunities, we are inviting a range of delegates for education, employment and training to reflect this.

We are hoping to utilise the wide range of industries our parents and guardians work across. If you own an organisation or your employer would be happy to support the Careers Fair, a representative from your organisation would be required for the day with an interactive stand from 10.00am – 3.00pm.

We feel that the event is a good opportunity to:

- Promote the opportunities your organisation/profession offers, to a large number of students
- Promote the industry in which you work to tomorrow's workforce
- Inform young people of the skills and qualities you value in your recruitment and development of staff.

We do hope that you can support this event. If you are able to provide a delegate, please contact the school on 01296 688264 or email me directly via sfelton@blpmail.org.uk, no later than Friday 21st October.

We look forward to hearing from you.

Yours sincerely
Miss S Felton
Teacher of Physical Education