



Admissions Policy - September 2018

- ***Years 7 – 11***
- ***Sixth Form***

Recommended by:

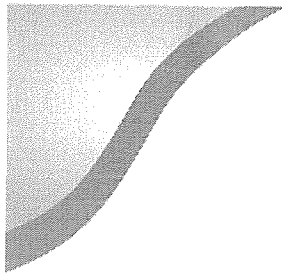
Teaching, Learning & Achievement Committee: Date: 5 October 2016

Adopted at Full Governing Body Meeting

Date: 30 November 2016

Signed by R J Collis DL, Chair of Governors:

Review date: Autumn Term 2017 (earlier if any legislative change)



The Cottesloe School

Aylesbury Road, Wing, Leighton Buzzard, Beds, LU7 0NY
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www.cottesloe.bucks.sch.uk
Headteacher: Mr A McBurnie BEd (Hons), MBA



ADMISSIONS POLICY - SEPTEMBER 2018

Reviewed at Teaching, Learning & Achievement Committee: 5 October 2016
Adopted at Full Governing Body Meeting: 30 November 2016

YEARS 7 TO 11

Children will be admitted at age 11, which is the School's relevant age group, without reference to aptitude or ability. The School's Planned Admission Number (PAN) for Year 7 is 190.

ADMISSIONS CRITERIA

As a Foundation school, The Cottesloe School is pleased to work within the Fair Access protocol. Once children with Statements of Special Educational Need (SEN) or Education, Health and Care Plans (EHCP) which name The Cottesloe School have been admitted to the School then places are allocated in accordance with the following oversubscription criteria:

Criterion A

Looked after children. A looked after child is a child who is either in the care of the local authority or being provided with accommodation by a local authority in the exercise of their social services functions, or at any time was previously looked after but immediately after became the subject of an adoption, residence or special guardianship order.

Criterion B

Those living in The Cottesloe School's catchment area comprising the civil parishes of Aston Abbotts, Cheddington, Cublington, Dagnall, Drayton Parslow, Dunton, Edlesborough, Granborough, Great Brickhill, Hoggeston, Hollingdon, Horton, Ivinghoe, Ivinghoe Aston, Little Brickhill, Marsworth, Mentmore, Mursley, Newton Longville, North Marston, Northall, Pitstone, Rowsham, Slapton, Soulbury, Stewkley, Stoke Hammond, Swanbourne, Wing, Wingrave, Winslow. A map of the area is available at the School.

Criterion C

Siblings of children who will still be at the School, **in Years 7 to 11**, on the child's date of admission.

A sibling is a brother or sister, which for admissions purposes means one of two or more individuals who have one or more parents in common, or any other child (including an adopted child) who permanently lives at the same address and for whom the parent also has parental responsibility. A student in the School will only be considered as a sibling if he or she will be attending the School in Years 7 to Year 11 at the time of admission of the brother or sister.

Criterion D

Children of members of The Cottesloe School's staff where the member of staff has been employed at the School for two or more years at the time at which the application is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Criterion E

Children who are attending one of The Cottesloe School's feeder schools at the time of application, namely: Brookmead School, Cheddington Combined School, Edlesborough School, High Ash Church of England Combined School, Newton Longville Church of England Combined School, Overstone School, St Michael's Church of England Combined School, Wingrave Church of England Combined School or Winslow Church of England Combined School.

Criterion F

Those living outside The Cottesloe School's catchment area, other than students covered by the criterion above.

In the event of over-subscription, once the admissions criteria have been applied, then any further places will be awarded according to the distance between the family's normal home address, as set out by Ordnance Survey, and the School's entrance measured in a straight line: closest first.

APPLICATION PROCEDURE FOR ENTRY TO YEAR 7 - SEPTEMBER 2018

Applications for entry to Year 7 (September 2018) will be processed in accordance with the Buckinghamshire Co-ordinated Scheme for secondary school admission.

Children living in Buckinghamshire (*not including those living within Milton Keynes Authority**)

To make an application for a place at the School, please use the online application form on Buckinghamshire County Council's website or complete the application form that accompanies the Buckinghamshire County Council's secondary admissions 'Guide for Parents'. You should contact the admissions team at Buckinghamshire Local Authority (LA) if you have any queries - contact details are below. **Please refer to the Buckinghamshire County Council's 'Guide for Parents' for the closing date for applications.**

Admissions Team
School Organisation
County Hall
Aylesbury
Bucks HP20 1UZ

Telephone: 01296 395000
Fax: 01296 383016
Email: admissions@buckscc.gov.uk

Web address

www.buckscc.gov.uk/schools/parents/admissions

**Please note: Milton Keynes has a separate borough council and is not part of Buckinghamshire County Council.*

Children living outside Buckinghamshire (*including Milton Keynes Authority*)

To make an application for a place at the School, please follow the application process **for your home LA**. For further information please contact the admissions team at your home LA.

All unsuccessful applicants will have the right of appeal to an independent appeal panel. The independent appeal panel can instruct the School to offer more places than the School's Planned Admission Number of 190. **The decision of the independent appeal panel is binding on the School and the parent.**

WAITING LIST FOR YEAR 7 – SEPTEMBER 2018

Children who have not been allocated a place at the School for September may have their name placed on the School's waiting list. The waiting list will be ranked in accordance with the School's oversubscription criteria and will be processed in accordance with the Buckinghamshire Co-ordinated Scheme for secondary school admission

IN-YEAR ADMISSIONS

If you are applying for a place at the School after the time of normal admission, please contact the Admissions Officer at the School for details of the application process and to arrange a tour of the School.

All unsuccessful applicants will have the right of appeal to an independent appeal panel. The independent appeal panel can instruct the School to offer more places than the School's Planned Admission Number (PAN). The decision of the independent appeal panel is binding on the School and the parent.

YEAR	PAN Sept 2018 – Aug 2019
7	190
8	190
9	190
10	190
11	190



ADMISSIONS POLICY – SEPTEMBER 2018

Reviewed at Teaching, Learning & Achievement Committee: 5 October 2016
Adopted at Full Governing Body Meeting: 30 November 2016

SIXTH FORM

ENTRY REQUIREMENTS

In order to enter the Sixth Form a student must have achieved a minimum of 5 GCSEs graded Level 9 to 5 including English. In addition to this, a student will have to achieve a minimum average GCSE point score to access particular courses as well as the course specific criteria. The average point score is calculated by taking an average of the scores awarded to each GCSE exam passed (9 points for Level 9, 8 points for Level 8, etc).

Pathway A (A Levels) **Typical requirements** – An average GCSE point score of 7.0

Pathway B (A Levels or vocational subjects) **Typical requirements** – An average GCSE point score of 5.5.

Pathway C (Vocational subjects) **Typical requirements** – An average GCSE point score of 5.0.

In addition, subject choices must fit into the final published option blocks and students will have to meet the specific subject criteria for the courses they are applying for.

The School's Planned Admission Number (PAN) for Year 12 is 25. This PAN is for those students being admitted to the School for the first time.

ADMISSIONS CRITERIA FOR EXTERNAL APPLICANTS

As a Foundation school, The Cottesloe School is pleased to work within the Fair Access protocol. Once children with Statements of Special Educational Need (SEN) or Education, Health and Care Plans (EHCP) which name The Cottesloe School have been admitted to the School, providing the above entry requirements have been met but only in circumstances where applications for admission from external candidates exceed the number of places available, the following oversubscription criteria will be applied:

Criterion A

Looked after children. A looked after child is a child who is either in the care of the local authority or being provided with accommodation by a local authority in the exercise of their social services functions, or at any time was previously looked after but immediately after became the subject of an adoption, residence or special guardianship order.

Criterion B

Those living in The Cottesloe School's catchment area comprising the civil parishes of Aston Abbotts, Cheddington, Cublington, Dagnall, Drayton Parslow, Dunton, Edlesborough, Granborough, Great Brickhill, Hoggston, Hollingdon, Horton, Ivinghoe, Ivinghoe Aston, Little Brickhill, Marsworth, Mentmore, Mursley, Newton Longville, North Marston, Northall, Pitstone, Rowsham, Slapton, Soulbury, Stewkley, Stoke Hammond, Swanbourne, Wing, Wingrave, Winslow. A map of the area is available at the School.

Criterion C

Children of members of The Cottesloe School's staff where the member of staff has been employed at the School for two or more years at the time at which the application is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Criterion D

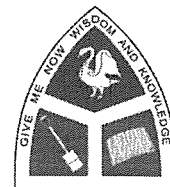
Those living outside The Cottesloe School's catchment area, other than students cover by criterion c above.

In the event of over-subscription, once the admissions criteria have been applied, then any further places will be awarded according to the distance between the family's normal home address, as set out by Ordnance Survey, and the School's entrance measured in a straight line: closest first.

APPLICATION PROCEDURE

An application form and Sixth Form Prospectus can be obtained from the School. For further information regarding the application process and application timetable please contact the School.

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